

SPEAKING KIT



LAVAL ST.GERMAIN

Payment Terms:

Bookings are confirmed with a 50% deposit of the agreed fee.

Full payment via cheque is appreciated on day of event.

Briefing:

Once your booking is confirmed, Laval will schedule a call to discuss your event.

Audiovisual Requirements:

Laval brings his MacBook Pro laptop using Keynote for his presentation. There is audio (including music), still images, and video in the presentation.

An LCD projector & screen will be required, as well as an audio system that is compatible with the 3.5 mm

headphone/mic jack on the MacBook Pro (see image below) or the HDMI port of the MacBook.

A microphone (lapel preferred) is also required, but we can work with what you may have.

Please ensure you or your audiovisual person is fully aware of these requirements, it is imperative for the success of the presentation! If you (or they) have any questions, please contact me.



Miscellaneous:

Laval will post about your event on social media, and please feel free to do the same on any of your social media platforms.

Please advise of any dress code requirements, Laval is generally business casual, but of course will gladly conform to any specific requirements.

Contact Laval:

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